**Lincolnshire Apprenticeship Champion Awards 2022 \***

**Lincolnshire Employer Champion 2022**

The Lincolnshire Apprenticeship Champion Awards for 2022 seek to acknowledge and celebrate the efforts and commitment of apprentices, apprenticeship training providers and employers who are dedicated to the development of their staff and employees who live in Lincolnshire.

The Employer Champion Award 2022 seeks to acknowledge and celebrate employers’ commitment to the development of their staff. The judges are looking to celebrate employers that demonstrate commitment to excellence in skills development through high quality training support to their staff, including apprentices and people on work experience placements. Applicants must be based within the Lincolnshire boundaries.

Applicants who are shortlisted for the awards will be invited to the award ceremony which will take place at **4-6PM** on **Thursday 19 May 2022** at **The Showroom, Tritton Road, Lincoln, LN6 7QY**. We will ensure all applicants receive a response to their application, even if they do not make it to the shortlisting stage. All nominated candidates will receive a Highly Commended Certificate to acknowledge their achievements.

ELIGIBILITY

To be eligible for consideration, nominees must employ at least one apprentice based in Lincolnshire that has been on programme for at least 6 months, or completed their Apprenticeship during 2021.

GUIDANCE

Please read the supporting guidance notes when completing the nomination form.

SUBMITTING NOMINATION FORMS

All nomination forms need to be completed in the template supplied, electronically signed by the relevant parties, and returned by email to [**Place\_LearningTeam@lincolnshire.gov.uk**](mailto:Place_LearningTeam@lincolnshire.gov.uk) by midnight on **31 March 2022**

**Due to the current requirements to work from home we are unable to accept postal entries.**

\* Sponsored by Lincolnshire County Council, Lincolnshire Public Service Compact and the Greater Lincolnshire Local Enterprise Partnership

**Lincolnshire Apprenticeship Employer Champion 2022 – Nomination Form**

**Please note this nomination can be made by an apprentice working for the employer or the supporting training provider. Nominations can be made jointly.**

**Section One – Background Information**

NOMINATOR DETAILS

|  |  |
| --- | --- |
| **NOMINATING APPRENTICE** | |
| **Apprentice’s Name** |  |
| **Name and Level of your Apprenticeship Standard** |  |
| **Start date of your apprenticeship** |  |
| **Contact Telephone Number** |  |
| **Email Address** |  |
| **NOMINATING TRAINING PROVIDER** | |
| **Training Provider contact** |  |
| **Name of Training Provider** |  |
| **Contact telephone number** |  |
| **Email Address** |  |

**Employer Details**

|  |  |
| --- | --- |
| **Employer Name** |  |
| **Address**  **Applicants must be based within the Lincolnshire boundaries.** |  |
| **Postcode** |  |
| **Contact Name for Entry Queries** |  |
| **Position/Job Title** |  |
| **Contact Telephone Number** |  |
| **Email Address** |  |
| **Contact Name for Publicity Purposes (if different to above)** |  |
| **Position/Job Title** |  |
| **Contact Telephone Number** |  |
| **Email Address** |  |
| **What is the nature of your business** |  |
| **How many employees do you have**  **(please include full and part time)** |  |
| **How many Apprentices did the organisation employ in 2021?** |  |
| **Please list the Apprenticeship standards that the employer supports?** |  |

**Section Two – Application**

|  |
| --- |
| 1. **Please describe the employer’s approach to apprenticeship training and why you believe they should win this award (40%)***.*   *For example, you could detail how they work in partnership with the training provider, workplace development opportunities and progression opportunities at the end of the Apprenticeship* **(Max 450 words)** |
|  |

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| --- |
| 1. **Please describe the impact on apprentice/s working for this employer (40%).**   *For example, you could describe the impact on individual confidence, the apprentice/s ability to work autonomously, leading on specific projects, career progression/promotion or how the employer has supported apprentice/s in overcoming challenges or adversity e.g. care leaver, disability or health condition, caring responsibilities etc.* **(Max 450 words)** |
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| 1. **Please outline the impact on the business of the Apprenticeship programme (20%).** *For example, have former Apprentices progressed into permanent roles within the organisation, supported succession planning or enabled business growth by developing skills.*   **(Max 250 words)** |
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**Section Three - Declaration**

**THIS SECTION MUST BE COMPLETED**

NOMINATING APPRENTICE DECLARATION

I, **[INSERT FULL NAME]** wish for **[INSERT EMPLOYER NAME]** to be considered for the Lincolnshire Apprenticeship Employer Award 2022.

1. I confirm the organisation is aware of this nomination and has consented to be involved
2. I confirm that the name and organisation details provided in the application are accurate and can be used exactly as they appear on this form on all awards and event communication materials should my application be successful.
3. I agree to take part in all publicity concerning the Awards should my application be successful.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | **Date** |  |
| **Print Name** |  | **Position** |  |

NOMINATING TRAINING PROVIDER DECLARATION

I, **[INSERT FULL NAME]**, on behalf of **[TRAINING PROVIDER NAME]** wish for **[INSERT EMPLOYER NAME]** to be considered for the Lincolnshire Apprenticeship Employer Award 2022.

1. I confirm the organisation is aware of this nomination and has consented to be involved
2. I confirm that the name and organisation details provided in the application are accurate and can be used exactly as they appear on this form on all awards and event communication materials should my application be successful.
3. I agree to take part in all publicity concerning the Awards should my application be successful.

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature** |  | **Date** |  |
| **Print Name** |  | **Position** |  |

Privacy Statement

Lincolnshire County Council, Adult Skills and Family Learning Service are collecting your information in order to facilitate the adjudication of the Apprentice Champion Awards and in the organisation of the final awards event. Your information is only shared with third parties where necessary and where the law allows it. We shall only keep your information for as long as is necessary. For further information on how we handle your information please see our Privacy Notice: <https://www.lincolnshire.gov.uk/directory-record/66491/celebration-and-registration-services>

**Thank you for taking the time to complete the application for the Apprenticeship Employer Champion Award 2022 Award. We look forward to receiving your submission and will be in touch once shortlisting has been completed.**